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Meeting Minutes 10/18/2005

APPROVED

**TOWN OF ARLINGTON
 MINUTES
 REGULAR MEETING
 PERMANENT TOWN BUILDING COMMITTEE
 TUESDAY, OCTOBER 18, 2005**

PRESENT: John Cole, Chair Robert Juusola
 William Shea, Vice Chair Mark Miano
 Robert Addelson Charles Stretton
 Brian Sullivan

ABSENT: Thomas Caccavaro

PARTICIPANTS: Joe Gavegnano, Castagna Construction
 Stefan Chaires, DRA
 John Chicarello, Dallin
 Kevin Nigro, PMA
 Wallis Raemer, Dallin

CALL TO ORDER: 7:30 p.m.

DALLIN UPDATE

- Mr. Kevin Nigro proposed going through the Milestone Completion Chart to discuss the status of the Dallin project as well as the All Remaining Work document from Castagna, dated 10/1/05, to determine where the project is now and what areas need catching up
- Mr. Castagna does not believe the Dallin deadline will be a problem. Much of the work comes together the last three weeks. Substantial work will be completed by November 7. A punch list for the second floor will be ready within one week. Important to note that the sequencing of the work has gone as scheduled. Next Thursday, October 28, the second floor will be completely done and a punch list will be delivered to DRA. Roofing will be completed by the end of October. Most of the roofing materials are currently on site.
- Mr. Chaires is waiting to hear from RCN regarding the date the fiber will be pulled and from Comcast regarding cable installation. He will meet with Steve Mazzola to discuss the next steps. The lines for the elevator will be started next Thursday. The Verizon lines should be complete by Thursday.
- Mr. Chaires commented that the first floor punch list will be difficult to squeeze in at the last minute.
- Mr. Castagna reported that the floors are underway and will be done by November 7. Corridors are the last to be done. He reported that there had been three acts of vandalism to the Dallin site during the course of the project.
- Mr. Shea motioned for a police detail to be on site during and after furniture delivery and set up, specifically on Friday, Saturday and Sunday evenings from 5:00 p.m. – 1:00 am. during the weekends of 10/22, 10/29 and 11/5. Mr. Juusola seconded the motion, which was passed unanimously.

DALLIN SCHOOL REQUISITIONS – Stefan Chaires

- Mr. Chaires submitted requisition #15 for \$856,127.27 dated September 30 from Castagna Construction. The requisition was reviewed by all consultants and is in order. Mr. Shea motioned to pay the bill. Mr. Juusola seconded the motion, which was passed unanimously.

DALLIN SCHOOL CHANGE ORDERS – Stefan Chaires

- Mr. Chaires submitted Change Order #8 which formalizes the substantial completion time extension from September 30, 2005 to November 7, 2005 (per letter dated September 26, 2005).
- Mr. Chaires updated two Change Orders which will be incorporated under Change Order #9. Change Order #43 (connectivity between the main room to the network room) for \$15,360 (preliminary cost) has been changed to \$12,969 after Mr. Chaires spoke to the electrician.
- Change Order #47 for the addition of a sliding window between the nurse's examination room and the main office for \$1308.

Mr. Shea discussed the Dallin project budget, which currently has a balance of approximately \$427,000.

There was a discussion regarding the landscaping of Dallin School. Because it is too late to plant at this time, there was discussion about erosion control. The play structure will not be built when the school opens, requiring fencing and/or the placement of gravel on site to control students playing in the mud and tracking the mud into the school.

Mr. Miano will plan a walk through with the electricians and other contractors and will coordinate that with Stefan Chaires and Mr. Castagna.

PIERCE SCHOOL UPDATE – Stefan Chaires

- Mr. Chaires will meet with Mr. Crowe next Friday to discuss the ramp at Pierce School and the drainage and curb issues.

INVOICES – John Cole, Chair

- Mr. Cole presented an invoice from the Peirce project for approximately \$16,000 from LaRvere Design. The Pierce budget has a balance of \$4100. Mr. Maher recommended to Mr. Shea that due to the emergency nature of this bill, approximately \$12,000 should be transferred from the Dallin account to the Pierce account to pay for this bill. Mr. Shea motioned to approve paying this bill from the Dallin account. Mr. Sullivan seconded the motion, which was passed unanimously.
- Invoice #27868 from Conn Kavanaugh Rosenthal Peisch & Ford for \$431.74 for Hardy School mediation. Mr. Shea motioned to approve this payment, which was seconded by Mr. Stretton. Motion was unanimously passed.

COMMITTEE BUSINESS – John Cole, Chair

Mr. Cole presented a letter from Superintendent Nate Levenson appointing Robert Addelson to serve as his replacement on the committee. Mr. Cole presented meeting notes of 4/19, 5/3, 5/17, 5/31, 6/13 and 6/21. Mr. Shea motioned to accept the meeting notes. Mr. Stretton seconded the motion, which was passed unanimously.

NEXT MEETING

The next meeting is scheduled for November 1. The fire chief will attend.

The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Vicki Good